THE SOCIETY FOR STRATEGIC CODERS™
Education Division of Health Care Consulting Services, Inc.

Distance Learning Program
Study at home with approved texts and qualified instructor

MEDICAL TERMINOLOGY, ADVANCED

Each student is assigned a qualified instructor!

Health Care Consulting Services, Inc.
PO Box 572 Medina, Ohio 44258-0572
Phone: 800-689-1727/ Email: HCCSincorp@aol.com
www.hccsincorp.com
Medical Terminology / Distance Learning
Medical Terminology, Advanced

About Distance Learning

Our distance learning programs include actual text books (cost included in cost of tuition); learning materials developed by our expert staff; and a qualified instructor assigned to each student. The learning process is enhanced through involvement and support of your instructor throughout the course by Email and phone.

Course Text Books

1. Medical Terminology for Health Professions (student version without answers)

*Included in Tuition Cost (see below for cost)* - Coding text book, workbook, personal qualified tutor, quizzes and exams.

Society for Strategic Coders [2009]
Education Department of Health Care Consulting Services, Inc. [HCCS]
www.hccsincorp.com
Lead Course Instructors

(all instructors have a science or clinical degree and are professional coders and auditors)

Kimberley Floyd Waldman,
*BMS, CPC, CPC-H, CPC-Cardio, MCMC, CHA*

Kim enlightens her students with the talents she brings through her multiple certifications and Bachelors of Science degree from Cincinnati College of Mortuary Science. She is a Medical Compliance Manager Certified (MCMC); Certified Healthcare Auditor (CHA); through the American Institute of Healthcare Compliance (www.aihc-assn.org) and maintains three credentials through the American Academy of Professional Coders (www.app.com) in physician (CPC), hospital facility (CPC-H) and CPC-Cardio. Kim enjoys teaching and sharing her passion for the medical billing industry with her students as the instructor for the Society for Strategic Coders, education division of HCCS.

Carl James Byron,
*ATC-L, EMT-I, CHA, CPC, MCMC*

Carl is a Licensed Athletic Trainer (ATC-L), certified Emergency Medical Technician-Intermediate (EMT-I) in addition to being a certified CPR instructor. He provides training in emergency response to sports related injuries, develops protocols for emergency sports injuries used by EMS and trains EMS stations. As a Certified Professional Coder (CPC) through the American Academy of Professional Coders, he also has a subspecialty certification in therapy and rehabilitation coding. Carl specializes in orthopaedics, evaluation & management, sports, therapy and rehabilitation chart audits, training and education programs in coding and billing. He is a national speaker. He is an instructor for the Orthopaedic Exam, Therapy & Rehab, Medical Compliance Management Certification and Healthcare Auditor Certification courses. He has been on the professional team of Health Care Consulting Services, Inc. since 1995. Carl and our other instructors are available to students Monday-Friday 9-5 by phone and 24 hours a day by Email.

*Your tutor/instructor will contact you at least once a week and be available for questions Monday-Friday by phone or Email from participants. Weekend availability must be arranged in advance. Instructors will review grading and contact participants regarding what was missed and review material to support the study process, acting as a tutor throughout the program.*
Cost: $750

Tuition must be paid before the program begins which is $750 and includes course text books and personal instructor.

Financing Available

You may be eligible for financing at only 4.99% interest. Call 800-689-1727 for more information. A down payment is required to cover costs of books and initial tuition – the balance is eligible for financing.

Program Specifics

- Basic Word Structure
- Organization of the Body
- Suffixes
- Prefixes

  Review & Mid Term Exam
- Medical Specialists & Case Reports
- Abbreviations & Symbols
- Body systems – diseases & interventions
- Diagnostic Tests & Procedures

  Review & Comprehensive Final Exam
Program Policy

All courses MUST be completed within 12 months from time of registration.

Studying – on your own time, whatever is best for you! However, you must complete assignments timely and stay in touch with your instructor. Lack of weekly contact with your instructor can constitute discharge from the program.

The course is “pass/fail”, although assignments may be graded on a percent correct basis.

Refunds

Please see our refund policy on our web site. Text books are included in tuition and this cost can not be refunded once texts are ordered. The first month’s instructor’s pay cannot be refunded. Refunds will only be considered if requested prior or during lesson. Please talk with your instructor prior before deciding to drop the course. Each situation will be managed on a case-by-case basis for special circumstance which can arise after enrollment.

Requirements

Students are required to have Microsoft Word and access to the Internet because our assignments will be sent via email.
ENROLLMENT FORM

<table>
<thead>
<tr>
<th>Program</th>
<th>Date of Enrollment</th>
<th>Total Amount Due</th>
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<tbody>
<tr>
<td>Medical Terminology, Advanced</td>
<td></td>
<td>$750.00</td>
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Print Name

Email Address (required)

Supervisor’s Name, Phone Number, Employer & Address & Email Address (required)

Home Street Address (where text books will be shipped)

Work Phone/Ext.  Fax  Home Phone

Why you are enrolling in this course:

Charge My Credit Card: [ ] VISA  [ ] MasterCard  [ ] Discover  [ ] American Express

Card #:_________________________________________  Expiration Date:______________

Name as it appears on the card:______________________________________________________

Authorized  
Signature & Date:______________________________________________________________

CHECK #:_________________  AMOUNT ENCLOSED $__________

Make checks payable to: HCCS, mail to address above